

**School Board Meeting Minutes
Griswold Community Schools
Monday, February 19, 2024**

The Griswold Community School District Board of Education met for their regular meeting on Monday, February 19, 2024 in the Conference Room. Board Vice President Don Smith called the regular meeting to order at 5:30 p.m. Board members present were: Aaron Houser, Erika Kirchhoff, Rob Peterson, Scott Peterson, Don Smith, and Ryan Smith. Absent: Scott Hansen. Also present were Superintendent David Henrichs, Elementary Principal Nigel Horton, Athletic Director Troy Nicklaus, Business Manager Dan Rold, Board Secretary Hannah Bierbaum, Custodian Lisa Masker, Students Paige Baier and Joy Smith.

- **Reading of Mission Statement:** Board Member Kirchhoff read the school mission statement, *“The mission of the Griswold Community School District, in partnership with our families and communities, is to provide leadership for positive change to ensure the best learning opportunities for everyone in a safe and caring environment.”*
- **Approval of Agenda:** Motion by R. Peterson to approve the agenda with the change of moving item #3 *Board Learning Opportunities* before #2 *The Month in Review – Administration* in order to address the Board Recognition recipients in a timely manner. Seconded by Houser, motion carried all ayes.
- **Public Input:** None.
 - **Board Learning Opportunities** – The Board honored previous recipients of the Board Recognition Award including Custodian Lisa Masker for her hard work and dedication to the District and Student Joy Smith for being selected for the Joslyn Art Museum Ken Bellows Mentoring Program, having artwork in the “Word on the Street” Young Artist Exhibition, and for being a published Illustrator in a children’s book.
 - **Thank You Card(s)** – none received.
 - **The Month in Review – Administration** – Horton provided an update on the elementary’s goals and shared a note from author Linda Leighton about her positive experience reading her new children’s book to the elementary students and staff. Brady submitted a written report. Nicklaus provided a report of gate income vs. expenses paid over the year and thanked the Griswold Sports boosters for their continued support.
- **Superintendent’s Report:** Henrichs thanked Mr. Horton for hosting multiple groups from the CAM school district to talk about our facilities and highlighted how the current legislation being considered impacts the school district. Board expressed their desire to have more teacher and/or student presentations on educational programs at board meetings.

Vice President Smith recessed the meeting at 6:00 p.m. so the Board could attend the Fine Arts Showcase event sponsored by the FFA. Vice President Smith reconvened at 6:36 p.m. Board members present following the recess: R. Smith, Kirchhoff, R. Peterson, S. Peterson, D. Smith, and Houser.

After the recess, Henrichs notified the Board of a “social media” threat that occurred today. The administration involved the Cass County Sheriff’s department to assist in the investigation and communicated the situation to families after it stabilized. Henrichs would like to review protocols from our Emergency Operations Plan to ensure we have proper practices in place. The Board discussed and selected February recipients of the Board’s Monthly Recognition award.

- **Consent Agenda:** Motion by R. Peterson to approve the consent agenda with the additional bills as presented.
 - Minutes of the Work Session January 15, 2024
 - Minutes of the Regular Meeting January 15, 2024
 - Minutes of the Work Session February 1, 2024
 - Financial Statements and Monthly Bills
 - **Personnel:**
 - **Resignations:** Laura Carlton – Football Cheerleading Sponsor, Maggie Nordmeyer – Elementary Classroom Teacher, Mallorie Wookey – Preschool Teacher, Matthew Spunaugle – Head Cross Country Coach and Head Boys Basketball Coach. (all effective at the end of the 2023-24 school year).
 - **New Hires:** Stephanie McGaffey – Preschool Paraprofessional (retroactive to February 1, 2024) and Pluma Pross – Physical Education Teacher (effective 2024-25)

- **Contract Amendment:** Sandy Nelson from National Honor Society Co-sponsor to National Honor Society Sponsor (retroactive to January 1, 2024).
- **Gifts, Memorials, Bequests** - \$50 from Joy Abuhl for the Tiger Closet, \$300 in memory of Rex Dewitt for the FFA Program, and \$30 from the Golden Tigers for the vocal music department. Seconded by Houser, motion carried all ayes.

Old Business

- **Board Policies – Second Reading** – Motion by S. Peterson to approve the Superintendent's recommendation to waive the second reading and approve board policies 502.7, 605.6, 605.6R1, 605.8, 605.8R1, 701.1, 701.2, 701.3, 701.4, 703.1 711.1, 711.2, 711.2R1. 711.3. Rescind 703.2 and 401.13E1. Renumber 401.13 to 713, 401.13R1 to 713R1. Seconded by Kirchhoff, motion carried all ayes. (*Any changes made to a board policy will be attached to the original copy of the minutes and available for review at the central office.*)

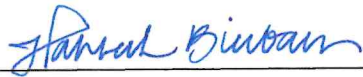
New Business

- **Teacher Leadership And Compensation (TLC) Presentation** – District TLC Communicator Tara Littler-Scholl gave a presentation about some of the district's goals. The elementary has placed emphasis on the number of students recognized for positive behavior. MS/HS students have been learning about how to use artificial intelligence (AI) appropriately and importance of interpersonal interaction instead of through technology.
- **Consider Approval Of E-Rate Application** – Henrichs presented the E-rate application to the Board, which reduces the cost the district's internet by 70% due to monies received from the Universal Service Fund. Motion by Kirchhoff to approve the E-rate application with Griswold Communications as presented. Seconded by S. Peterson, motion carried all ayes.
- **Consider Approval Of Chemical Application Bids** – Henrichs presented the two bids received for chemical application services. Motion by Houser to award the chemical application bid to Bob's Mowing. Seconded by S. Peterson. In discussion, R. Smith suggested to reject both bids and bid the mowing and chemical application at the same meeting. All in favor of the motion as presented: Houser and S. Peterson, those opposed: D. Smith, R. Smith, Kirchhoff, and R. Peterson. (2-4) Motion failed. Motion by R. Smith to reject both bids and to solicit bids for chemical application due March 13, 2024. Seconded by Houser, motion carried all ayes.
- **Consider Approval Of Mowing Specifications** – Motion by Kirchhoff to approve the mowing specifications as presented and to solicit bids for these services, setting the bid due date as March 13, 2024. Seconded by R. Peterson, motion carried all ayes.
- **Consider Approval Of 2023-2024 Board's Goals Action Plan** – Board discussed the Board's goals action plan and determined they would like to explore creating a district wide strategic plan to be completed with a third-party consultant. Motion by Houser to table the 2023-24 Board's Goals Action Plan indefinitely. Seconded by Kirchhoff, motion carried all ayes.
- **Review Facilities Priorities** – The Board reviewed the list of facilities priorities that were established following the recent Board facilities walk through and discussed next steps.
- **Consider Approval Of 2024-2025 Mission Statement And Goals** – As the School Improvement Advisory Committee met on February 1st and discussed the School District's Mission Statement and Goals, it was recommended the Board continues to use the same mission statement (*The mission of the Griswold Community School District, in partnership with our families and communities, is to provide leadership for positive change to ensure the best learning opportunities for everyone in a safe and caring environment*) and student achievement goals (*Long Range Reading Goal...All K-12 students will achieve at high levels in reading comprehension, prepared for success beyond high school; Long Range Math Goal...All K-12 students will achieve at high levels in mathematics, prepared for success beyond high school; Long Range Science Goal...All K-12 students will achieve at high levels in science, prepared for success beyond high school; Long Range Technology Goal...All K-12 students will use technology, in a project-based learning format, which is integrated into the curriculum as a tool to enhance learning and meet Iowa Core / Common Core Essential Skills and Concepts; and all students will feel safe and connect to school*). Motion by R. Peterson to approve the School Improvement Advisory Committee's recommendation to keep the

same mission statement and student achievement goals for 2024-25 as suggested. Seconded by R. Smith, motion carried all ayes.

- **Accept The School Improvement Advisory Committee’s Recommendation On Bullying / Harassment Policies And Procedures** – As the School Improvement Advisory Committee met on February 1st and discussed the School District’s Bullying and Harassment Policies and Procedures, motion by S. Peterson to accept the recommendation from SIAC and approve the District’s Bullying and Harassment Policies and Procedures. Seconded by Houser, motion carried all ayes.
- **Consider Renewal Of Certificate Of Deposit** – Per the recommendation of the Superintendent and Business Manager, motion by Kirchhoff to approve the investment of \$500,000 in a 4-month CD at Houghton State Bank for 5.25% interest. Seconded by R. Peterson, motion carried all ayes.
- **Board Policies – First Reading** – First reading of board policies 711.4, 711.5, 711.6, 711.7, 711.8, 711.9, 711.10, 712, and 712.R1.

Adjourn – Motion by Kirchhoff to adjourn at 8:16 p.m. Seconded by Houser, motion carried all ayes.



Hannah Bierbaum, Board Secretary
(Next regular meeting March 18, 2024)



Don Smith, Board Vice President

CLAIMS APPROVED

OPERATING FUND

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
ADVANTAGE ADMINISTRATORS	OLSAND Feb HRA Admin Fee	5.20
AMAZON CAPITAL SERVICES	Supplies/Toner/Books	514.44
ATLANTIC COMMUNITY SCHOOL DISTRICT	Sharing agreement/Special Ed billing/Open enrollment billing/EOC billing	255,028.54
AUDITOR OF STATE	Filing fee	225.00
BIERBAUM, HANNAH	Reimbursement	39.24
BREATHTAKING ELEGANCE	Sympathy flowers	27.00
BROKAW, JACKIE	Reimbursement	67.42
BUENA VISTA UNIVERSITY	Tuition	4,022.00
CAM COMMUNITY SCHOOL DISTRICT	Open enrollment	7,511.58
CAMBLIN MECHANICAL	Repair	186.68
CAPPEL'S	Supplies	215.07
CAROLINA BIOLOGICAL SUPPLY CO.	Supplies	194.94
CENTRAL IOWA DISTRIBUTING, INC	Supplies	937.00
CITY OF GRISWOLD	Water & sewer	1.78
Clayton Ridge Community School District	Open enrollment	7,770.80
COUNCIL BLUFFS COMM SCHOOL DIST	Children's square	6,432.26
DES MOINES PUBLIC SCHOOLS	PMIC Billing	3,876.60
EICKEMEYER REFRIGERATION, INC.	Repair	605.60
FASTENAL COMPANY	Supplies	81.91
FIRST NATIONAL BANK	Background check/supplies/field trip	884.64
GLENWOOD COMM. SCHOOLS	APEX	4,995.68
GREEN HILLS AEA	Training/mentor program	642.00
GRISWOLD AMERICAN	Minutes/claims	266.25
GRISWOLD COMMUNITY SCHOOL	OLSAND Feb PSF Payment	38.00
HORTON, NIGEL	Reimbursement	84.46
HYVEE FOOD STORES INC.	Foods class supplies	301.85
ICDA	Registration	120.00
IOWA ASSOC. OF SCHOOL BOARDS	Registration	65.00

IOWA CHORAL DIRECTORS ASSOCIATION INC.	Registration	70.00
IOWA HIGH SCHOOL SPEECH ASSOC	Registration/Membership	370.00
IOWA PUPIL TRANSP. ASSOC.	Dues	180.00
IOWA WESTERN COMM COLLEGE	Registration	150.00
ISEBA	OLSAND Feb Medical Insurance Premium	716.89
J.D. WYMAN SERVICE	Tire repairs	92.89
J.Q. OFFICE EQUIPMENT INC.	Supplies	120.90
J.W. PEPPER & SON, INC.	Music	351.76
JOSTEN'S	Diploma covers	348.95
LAVERTY SANITATION, INC	Trash removal	1,740.00
LENOX COMM. SCHOOL DISTRICT	Registration	140.00
LOGRA LEARNING, LLC	Subscription	5,985.00
MATH LEARNING CENTER, THE	Instructional supplies	140.40
MCCOLLUM, BRIANNA	Reimbursement	112.00
MCI	Long distance charges	56.57
MCNEILLY GARAGE DOOR SERVICE	Repairs	433.50
MEDICAL ENTERPRISES, INC	Annual dues	90.00
MIDAMERICAN ENERGY	Electricity	8,817.18
MIDWEST AUTO FIRE SPRINKLER CO	Inspection	325.00
MUSIC THEATRE INTERNATIONAL	Performance rights	150.00
ONE SOURCE THE BACKGROUND CHECK CO	Background checks	40.50
POPPLERS MUSIC, INC.	Music	12.95
PRESTON CARPENTRY	Snow removal	9,500.00
QUILL CORPORATION	Supplies	125.54
RIVERSIDE COMMUNITY SCHOOL	Shared position/Open enrollment billing/special education billing/concurrent courses	76,673.37
SHELTERED REALITY	Assembly fee	550.00
SIOUX CITY COMMUNITY SCHOOL DISTRICT	Special Ed Billing	4,146.30
SMITH, CLAIRE	Speech judge	75.00
SOUTHWEST VALLEY HIGH SCHOOL	Open enrollment billing	3,885.40
STN MEDIA GROUP/STN EXPO INDY	Registration	503.00
THEATRICAL RIGHTS WORLDWIDE	Performance rights	25.00
TIGER MART	Gas/diesel	5,365.05
TRUCK CENTER COMPANIES	Parts	811.15
UNDERWOOD MIDDLE SCHOOL	Registration	50.00
VERIZON WIRELESS	Tablet line access	277.90
WEIRICH WELDING PLUS LLC	Parts	28.00
WEST MUSIC	Music	757.55
WYMAN'S CARQUEST	Supplies	271.34
WYMER, BRAD	Registration	75.00
	Fund Total:	418,705.03

ACTIVITY FUND

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
ATLANTIC HIGH SCHOOL	JV WR ENTRY FEE	100.00
BROKAW, JACKIE	Reimbursement	22.18
BURMEISTER, SHANE	OFFICIAL	140.00
CRAWFORD, TOBI	CLINICIAN FEE	225.00
DESTINATION COFFEE & CUISINE	SUPPLIES	252.31
DINKLA, GARY	OFFICIAL	280.00
EAST MILLS COMMUNITY SCHOOL DISTRICT	WR ENTRY FEE	125.00
FIRST NATIONAL BANK	GREENHOUSE SUPPLIES/SUPPLIES	1,674.54
GRISWOLD GOLF & COUNTRY CLUB	GOLF COURSE FEES	2,000.00
HONNOLD, ALI	OFFICIAL	150.00
HVVEE FOOD STORES INC.	SUPPLIES	35.81
JOHNSON, CHRIS	OFFICIAL	140.00
LUCAS, JOE	OFFICIAL	140.00

MORTENSEN, RICHARD	OFFICIAL	110.00
OUTFITTERS PLUS OUTLET STORE	FFA JACKETS	617.40
PEAK PERFORMANCE	SPORTS SERVICES	9,600.00
REED, HERSHEL	OFFICIAL	240.00
RODGERS, CHAD	OFFICIAL	110.00
SHELTERED REALITY	MS/HS PERFORMANCE	150.00
SOUTHWEST VALLEY HIGH SCHOOL	WR ENTRY FEE	150.00
STEINBECK & SONS, INC.	GREENHOUSE HEAT	402.50
TROPHIES PLUS	MEDALS/TROPHIES	3,533.10
TURNER, TIMOTHY	OFFICIAL	240.00
WILLIAMS, AARON	OFFICIAL	140.00
WYHE'S CHOICE FUNDRAISING	BUTTER BRAIDS	2,401.50
	Fund Total:	22,979.34

CAPITAL PROJECTS

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
ABLE LOCKSMITHS	Door repairs/keys	2,445.00
AMERICAN LIFT & SIGN	Scoreboard deposit	20,233.33
ELEVATE ROOFING	Repair	922.37
GRISWOLD COMMUNICATIONS	Phone/Internet	1,545.33
J.Q. OFFICE EQUIPMENT OF OMAHA	Copier leases	3,668.66
	Fund Total:	28,814.69

PHYSICAL PLANT & EQUIPMENT

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
MHS SYSTEMS, INC.	Labor	855.29
MIDWEST AUTO FIRE SPRINKLER CO	Repair	862.38
	Fund Total:	1,717.67

SCHOOL NUTRITION FUND

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
ANDERSON ERICKSON DAIRY	Dairy products	2,341.14
BIEHN, KATIE OR DAN	Lunch refund	5.00
BIMBO BAKERIES USA	Bakery products	1,018.14
GRISWOLD FCCLA	Strawberries	384.00
HYVEE FOOD STORES INC.	Food	4.18
LARY, KAY	Reimbursement	11.28
MARTIN BROTHERS	Food/supplies/a la carte items	14,322.00
ROSS CHEMICAL SYSTEMS	Dishwasher supplies	551.70
	Fund Total:	18,637.44

INTERNAL SERVICE FUND - HEALTH INSURANCE

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
ADVANTAGE ADMINISTRATORS	PSF Reimbursement	1,050.00
	Fund Total:	1,050.00

TOTAL EXPENDITURES: 491,904.17